

Tourism Training Fund Application Form



Northwest Territories Industry, Tourism and Investment

Name _____

Name of Employer (if applicable) _____

Name of Company (if applicable) _____

Address _____

Town/Hamlet in the NWT _____

Phone (home) _____ Phone (work) _____ Fax _____

Email address: _____

I am applying for: Individual Funding ___ Group Funding ___

Total project budget: _____ Amount Applying For _____

Please attach the following:

- Evidence of prior approval from the institution or individual conducting the training (whenever possible and reasonable).
- Letters of support and/or demonstrations of future employment opportunities.
- A complete budget including expenses for training (see template included on page 3).

I agree to give ITI permission to use parts or all of the information contained within this application for use in the publication of information and reports. ITI will not disclose personal information to outside sources.

Signature

Date

Please fax, mail, or email the completed application form to the tourism development officer in your region:

North Slave Regional Office Ph: (867) 920-8967 Fx: (867) 873-6109 Email: Robert_Redshaw@gov.nt.ca

South Slave Regional Office Ph: (867) 872-6430 Fx: (867) 872-4628 Email: Tina_Schwartzberger@gov.nt.ca

Dehcho Regional Office Ph: (867) 695-7500 Fx: (867) 695-7501 Email: Marion_Storm@gov.nt.ca

Sahtu Regional Office Ph: (867) 587-7165 Fx: (867) 587-3018 Email: Mark_Patrick@gov.nt.ca

Inuvik Regional Office Ph: (867) 777-7196 Fx: (867) 777-7321 Email: Judith_Venaas@gov.nt.ca

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Training Proposal

Name of Training Course _____

Date(s) of Course _____ Location of Course _____

For group funding:

Number of people taking the training: _____

Name of Instructor: _____

Briefly describe the training proposed: (attach any course descriptions if available and provide links to relevant websites if these exist)

List the major benefits/results this training will provide:

How does this training meet the criteria of the fund?

How will the success of the training be measured?

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How does the training increase your employability within the tourism sector?

How will you report the benefits of this training over and above a final report?

Budget for the Training:

COSTS	DETAILS	AMOUNT
Registration/Instructor Fee		
Course Materials		
Flight (round-trip, airline)		
Mileage	_____ Km @ 0.61¢	
Accommodation	_____ nights @ _____	
Per Diem (#days @ \$amount)	_____ days @ _____	
Ground Transportation (taxi, bus)		
Total Cost		
-25% Applicant Contribution		
Total Requested from TTF		