



*Application Form*  
**Growing** Forward 2  
Canada/Northwest Territories



# Canada/Northwest Territories Growing Forward 2

## General Application Form

Please be sure to fully complete sections 1-10 to be considered eligible for funding. Growing Forward 2 applications and completed proposals should be submitted to the appropriate Program Manager of Industry, Tourism and Investment (ITI). Refer to the contact information on the back page.

### 1. Personal Information:

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Community: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### 2. Project Information:

Project Title: \_\_\_\_\_

\_\_\_\_\_

Project Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Funding Requested: \_\_\_\_\_

\_\_\_\_\_

Multi-Year Funding Requested:  Yes  No

Other Funding Sources: \_\_\_\_\_

\_\_\_\_\_



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### 3. Applicant Type:

- Individual
- Farm or Community Group
- Community/Municipal/Regional/  
Territorial Government
- For-Profit Business
- Non-Profit Organization

### 4. Please select the program for which you are applying:

- Agriculture and Human Resource Development Program
  - Agriculture Development Program
  - Human Resource Development Program
- Market Development Program
- Agriculture Awareness
- Agriculture and Agri-Food Research Program
- Agriculture in the Environment Program
  - Environmental Farm Plans
  - Soil, Vegetation and Water Studies
- Food Safety Program



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### 5. Project Description

Proposals are to be complete and provide a comprehensive description of the proposed project, the objectives, costs, target groups, start date, indicators for success, affected stakeholders and where necessary, letters of support. Applicants should provide personal resumes as well as any evidence of proficiency in the subject matter under consideration in the proposal. More information may be required/requested before a final determination can be made. Incomplete applications or applications where information is lacking will not be processed.

**Application to any program and/or meeting minimum eligibility criteria does not necessarily guarantee success or that 100% of the funding requested will be provided.**

### 6. Project Benefits

The work plan should clearly identify the benefits arising from the project. These benefits may include, but not necessarily be limited to: increased profitability, diversification, efficiency, new market opportunities, new product development, import replacement, skill transfer and minimizing food safety risks. Identified benefits will need to be substantiated.

### 7. Evaluation and Reporting

Proposal work plans will be required to describe the methodology to measure success, including identification of indicators for success. Unless otherwise stated, all successful applicants will need to report on indicators for success at the project's conclusion.

### 8. Funding Request

Please provide an itemized budget for this project, including, but not limited to: salaries, travel, capital expenditures, materials and supplies. Please review eligible funding criteria listed in the Canada-NWT Growing Forward 2 Program Guide.

- A. Requested funding
- B. In-kind contribution
- C. Other sources of funding
- D. Cash contribution of applicant
- E. Total cost of project (A+B+C+D)



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## **9. Supplementary Information**

Supplementary Information will include, but not be limited to, permits, letters of support, maps, resumes, agendas, licences and certificates as appropriate.

## **10. Final Reports**

Where an anticipated output of a program is a final report no further funding will be provided until Final Reports for previous initiatives have been completed, submitted and approved by the Program Manager.



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### 11. Signature Block

I declare that all of the information provided on this application, the accompanying documents, and any other documents requested to be completed, to be true and correct to the best of my knowledge. I confirm that I have not received funding under any other government-assisted program for this project, except as specifically stated in these documents. The information contained in this application form and accompanying documents may be used by Agriculture and Agri-Food Canada, ITI and their agents (Parties or Party), for the purposes of administration, audit, analysis, and evaluation of the Canada-Northwest Territories Growing Forward 2 Bilateral Agreement.

I acknowledge that the information contained in this application is being collected in accordance with the Government of the Northwest Territories' (GNWT), obligations under the Northwest Territories *Access to Information and Protection of Privacy Act*. I understand that should my application for funds be approved, the information contained in this application will be disclosed in an Annual Report produced by ITI. The Annual Report will include the names of approved businesses, including trade names; the owner(s) names; the total amount of financial assistance provided; the name of the communities in which businesses are located; and/or the locations of head offices. I further acknowledge that the Minister may publish aggregate job creation, income, expenditure, and other benefits statistics, based in part on information in this application.

I hereby consent to the reasonable use and disclosure of this information by the GNWT and its agents, for the purposes outlined above.

**Signature of applicant:** \_\_\_\_\_

**Signature of second signee (if applicable):** \_\_\_\_\_

**Signature of third signee (if applicable):** \_\_\_\_\_

**Date:** \_\_\_\_\_

Where the applicant is a corporation or cooperative please affix the corporate seal.

**For more information on Growing Forward 2 programs,  
please contact the appropriate ITI Program Manager.**

**The Program Managers for the following programs are the  
Regional Superintendents of Industry Tourism and Investment.**

**Agriculture and Human Resource Development Program**

Agriculture Development Program  
Human Resource Development Program

**Market Development Program**

**Inuvik** 1-867-777-7286

**Sahtu** 1-867-587-7170

**North Slave** 1-867-920-3230

**South Slave** 1-867-872-6430

**Dehcho** 1-867-695-7510

**or contact the Agricultural Hotline**

1-877-821-8256

**The Program Manager for the following programs is the Agriculture and Agri-foods Consultant,  
Traditional Economy Agriculture and Fisheries, Investment and Economic Analysis.**

**Agriculture Awareness**

**Agriculture and Agri-Food Research Program**

**Agriculture and the Environment Program**

Environmental Farm Plans  
Soil, Vegetation and Water Studies

**Food Safety Program**

**Agriculture and Agri-foods Consultant contact number**

1-867-874-5408

**If unavailable please phone**

1-867-873-7383