



Northwest Territories

## BUSINESS INCENTIVE POLICY (BIP) BUSINESS

### [ ] APPLICATION NEW BUSINESS      OR      [ ] UPDATE AN EXISTING BUSINESS

#### APPLICANT:

Business Name: \_\_\_\_\_  
Ensure this exact name is used when bidding on GNWT contract opportunities in order to receive the applicable BIP bid adjustments.

Mailing Address: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Community: \_\_\_\_\_

Physical Address: \_\_\_\_\_ NT Postal Code: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Business Type:  Sole Proprietorship  General Partnership  Corporation  Co-operative

Categories of Goods and Services provided by the business - please indicate on attached appendix:  
 Appendix A - **Goods**       Appendix B - **Services**       Appendix C - **Construction**

#### DOCUMENT REQUIREMENTS:

- Northwest Territories (NWT) Corporate Registries Proof of Registration (required for all applicants)
- NWT Corporate Registries Certificate of Compliance (required for all corporations)
- NWT Business License issued by a community (must be current and for annual period)
- NWT Proof of Property Ownership or Lease (for the property indicated on the application)
- Share Register as outlined in Appendix D (required for all forms of Partnerships, Corporations, and Co-operatives)
- NWT Proof of Residency for the last twelve months (required for majority shareholders of the business)

#### DECLARATION:

I, the undersigned, DO SOLEMNLY DECLARE that:

- I have read the *Government of the Northwest Territories (GNWT) Business Incentive Policy (BIP) 63.02*;
- The information provided in this application is true and correct. If I have misrepresented this or subsequent information in any way, this application will be rejected or disqualified. The period of disqualification may be temporary or permanent according to the decision of the BIP Qualification Committee;
- The business complies with and meets all conditions prescribed by law to conduct business in the Northwest Territories;
- I agree to maintain the eligibility requirements of the BIP. I will advise the applicable regional office of the Department of Industry, Tourism and Investment of any changes to my registration and provide additional information as may be required to confirm my continued eligibility under the BIP;
- The information contained in this application is subject to the *NWT Access to Information and Protection of Privacy Act (ATIPP)*. All information and records, including supporting documents, submitted to the GNWT are in the custody and control of the GNWT and thus subject to the applicable legislation with respect to public accounts as well as protection and disclosure provisions of the *ATIPP*;
- I consent to the business/contact names, address and categories of goods and services provided by the applicant being published at [www.bipregistry.nt.ca](http://www.bipregistry.nt.ca); and
- I am authorized to conduct business in the NWT on behalf of the business named in this application.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Only complete documents will be accepted. There is a two-week waiting period from date of approval of new applications.**

## INSTRUCTIONS

### APPLICANT:

1. **Business Name** is the legal entity name indicated on the Corporate Registries Proof of Registration document.
2. **Mailing Address** is the address where the business receives its mail. **E-mail Address** is that of the primary contact
3. **Community** is the name of the NWT community where the business is operating the business.
4. **Postal Code** for the mailing address of the business.
5. **Street Address** is the physical address and community of the business.
6. **Primary Contact Name** is the individual designated by the business to be the main point of contact.
7. **Phone/Fax** is the primary phone and fax number of the business.
8. **Business Type** is the organizational structure established to operate the business, such as Sole Proprietorship, Partnership, Corporation, or Co-operative.
9. **Categories** outlined in Appendix A, B or C identifies the general description of goods, services and/or construction provided by the business, for purchase by the general public. For goods, a site inspection will be conducted to confirm the public can purchase items directly, from a representative inventory offered for sale to the general public. It should be noted that the applicant is providing the list of **services and construction categories as information only**. Business services provided in the services or construction categories are qualified on a contract by contract basis by GNWT and public agencies.

### DOCUMENT REQUIREMENTS:

1. **NWT Corporate Registries - Proof of Registration** is a document evidencing that the business meets this legal requirement to conduct business in the NWT. The document is available from the GNWT Legal Registries Division, telephone: 867-920-8987 or 1-877-743-3302. Visit [www.justice.gov.nt.ca/en/business-registrations/](http://www.justice.gov.nt.ca/en/business-registrations/) for additional information and online search options.
2. **NWT Corporate Registries - Certificate of Compliance** is a document evidencing that the business (corporations only) is in good standing with the legal requirement to file annual returns with GNWT Legal Registries Division noted above.
3. **NWT Business License** - is a document evidencing that the business has been licensed to conduct business in the NWT community indicated on the application. The document is issued by an NWT Municipal Corporation or where applicable, the GNWT Department of Municipal and Community Affairs, Consumer Services Division, telephone: 867-920-8059.
4. **NWT Proof of property ownership or lease** - is a document such as a current NWT land titles certificate or current lease agreement for the company covering the last twelve months, that evidences that the applicant operates from a bona fide place of business owned or leased from year to year (or for a longer term of years) in the NWT.
5. **Share Register** (as outlined in Appendix D) - is a document evidencing all shareholders and the Board of Directors of the business. The BIP requires that 51 percent of the voting shares are beneficially owned by NWT residents. An NWT resident is an individual who is ordinarily resident in the NWT and has been so resident for the last twelve months.
6. **NWT Proof of Residency** – for majority shareholder(s) (minimum total 51 percent) is a document such as a current NWT Driver's License **OR** General Identification Card (GIC) issued at least 12 months prior to application date **OR** T2222 Notice of Assessment from Canada Revenue for the last taxation year **OR** a current NWT land titles certificate **OR** current lease agreement in the name of the individual evidencing NWT residency for the last twelve months. In the

### DECLARATION:

The individual making this declaration is the individual that has been authorized to obligate the business or to assume responsibility on behalf of the business. Without this signature, the application will be considered incomplete and returned to the applicant.

## APPENDIX A

### BIP REGISTRY – GOODS CATEGORIES

**Definition of Goods:** means, in relation to procurement, moveable property (including the costs of installing, operating, maintaining or manufacturing such moveable property) and includes raw materials, products, equipment and other physical objects of every kind and description whether in solid, liquid, gaseous or electronic form, unless they are procured as part of a general construction contract.

**NWT Supplier** - a supplier of goods to which the general public has access and from which the general public can purchase directly from a representative inventory of items offered for sale.

**Local Supplier** – is an NWT Supplier, which is and has been for the six months prior to application, a supplier of goods in the local community to which the public has access and from which the public can purchase directly from a representative inventory of items offered for sale.

Businesses applying for supplier status must identify from the following list, the goods inventoried by the business and submit Appendix A by selecting which category(s) that best describes the goods sold by the business. A site inspection will be conducted to confirm the public can purchase these items directly, from a representative inventory offered for sale. Category codes assigned based on dominant Government of Canada Goods and Services Identification Number (GSIN) in the grouping.

[ ] ADVERTISING EQUIPMENT/SUPPLY (Signs; display units; banners; pens; cups)	99	[ ] COMPUTER EQUIPMENT/SUPPLY (Software; printers; hardware; disks; diskettes; cartridges; plotters)	70
[ ] AIR CONDITIONING/VENTILATING EQUIPMENT (Fans; air-conditioning equipment & parts; ventilation systems)	41	[ ] CONTAINERS & PACKING EQUIP/SUPPLY (Drums; cans; boxes; cartons; crates)	81
[ ] AIRCRAFT EQUIPMENT/SUPPLY (Components; navigational aids)	15	[ ] EDUCATIONAL/TRAINING AIDS EQUIPMENT/SUPPLY (Training aids; curriculum material; supplies)	69
[ ] ANIMALS/RELATED EQUIPMENT/SUPPLY (Live animals; pet shops; pet supplies; food)	88	[ ] ELECTRICAL EQUIPMENT/SUPPLY (Fuses; circuit breakers; switches; relays; solenoids; coils; transformers; electrical wire)	59
[ ] APPLIANCES, MAJOR EQUIPMENT/SUPPLY (Refrigerators; ranges; washers; dryers; dishwashers; freezers)	72	[ ] ENTERTAINMENT/ELECTRONIC EQUIPMENT/SUPPLY (Musical instruments & parts; audio tapes; video tapes; recording equipment; televisions; stereos)	77
[ ] APPLIANCES, SMALL EQUIPMENT/SUPPLY (Coffee makers; vacuum cleaners; juicers; microwaves)	73	[ ] EXPLOSIVES (Dynamite; blasting caps)	13
[ ] ARTS & CRAFTS EQUIPMENT/SUPPLY (Carvings; paintings; baskets; artist tools)	75	[ ] FIRE/RESCUE/SAFETY EQUIPMENT/SUPPLY (Fire retardant; hoses; reels; hydrants; sprinkler heads; extinguishers; protective gear; smoke detectors; first aid kits)	42
[ ] ATHLETIC/RECREATIONAL EQUIPMENT/SUPPLY (Sports; golf clubs; playground equipment; fishing tackle;)	78	[ ] FLOOR COVERING EQUIPMENT/SUPPLY (Carpets; linoleum; tiles; contact cement)	72
[ ] AUTOMOBILES (Passenger vehicles; trucks; vans; service trucks)	23	[ ] FLORIST/FLORAL EQUIPMENT/SUPPLY (Flowers; vases; bouquet)	87
[ ] AUTOMOBILE EQUIPMENT/SUPPLY (Filters; antifreeze; air fresheners; spark plugs; engines; tires; accessories)	25	[ ] FOOD/BEVERAGE EQUIPMENT/SUPPLY (Meat; poultry; fish; seafood; dairy; eggs; fruit; vegetables; bakery; candy; coffee; tea; pop)	89
[ ] BEVERAGES, ALCOHOL EQUIPMENT/SUPPLY (Beer; ale; cider; wine; liquor; liqueurs; beer kits)	89	[ ] FOOTWEAR (Boots; shoes; sandals; slippers)	84
[ ] BUILDING CONSTRUCTION MATERIALS (Concrete; cement; window glass; wallboard; insulation; roofing & siding materials; fencing)	56	[ ] FORESTRY EQUIPMENT/SUPPLY (Tree pruning equipment; chainsaws; tree felling equipment)	36
[ ] CHEMICALS (Calcium chloride; lime; dyes; sodium chloride; pesticides; de-icer)	68	[ ] FUELS, GASES, OILS EQUIPMENT/SUPPLY (Firewood; gasoline; fuel; oils; grease; propane; diesel; aviation fuel; gases; oxygen; helium; carbon dioxide; nitrogen)	91
[ ] CLEANING EQUIPMENT/SUPPLY (Polishers; brooms; brushes; mops; cleaning & polishing compounds; detergent)	79	[ ] FUNERAL/BEREAVEMENT EQUIPMENT/SUPPLY (Caskets; headstones; memorial cards)	99
[ ] CLOTHING (Outerwear; rainwear; personal wear; sportswear; uniforms)	84	[ ] FURNITURE - RESIDENTIAL/COMMERCIAL (Residential; industrial; office furniture; hospital; cabinets; tables; chairs; beds; dressers; desks)	71
[ ] COMMUNICATION EQUIPMENT/SUPPLY (Telephones; radios; transceivers; audio systems; public address systems; paging systems; beacons)	58		

**APPENDIX A**  
**BIP REGISTRY – GOODS CATEGORIES**

[ ] GAMES/TOYS EQUIPMENT/SUPPLY (Board games; children's toys)	78	[ ] MOTORS/GENERATORS EQUIPMENT/SUPPLY (Generator sets; motors)	61
[ ] GEOTEXTILES EQUIPMENT/SUPPLY (Specialty road construction material; geotextiles; geomembranes)	83	[ ] NONMETAL MATERIALS EQUIPMENT/SUPPLY (Paperboard; plastics; fibreglass)	93
[ ] GIFTS/SOUVENIRS EQUIPMENT/SUPPLY (Figurines; souvenirs; glassware)	99	[ ] OFFICE EQUIPMENT/SUPPLY (Paper; envelopes; ribbons; pens; stationery; forms; calculators; drafting supplies; facsimile equipment; photocopying equipment)	75
[ ] HARDWARE/TOOLS EQUIPMENT/SUPPLY (Hand tools; power tools; work gloves; hammers; saws; nails; fasteners; chainsaws; drills)	51	[ ] PAINTING/DECORATING EQUIPMENT/ SUPPLY (Paint; varnishes; coatings; adhesives; brushes; wallpaper)	80
[ ] HEATING EQUIPMENT/SUPPLY (Heaters; woodstoves; fireplaces; boilers)	45	[ ] PHOTOGRAPHY EQUIPMENT/SUPPLY (Cameras; film; flashes; video cameras)	67
[ ] HEAVY CONSTRUCTION EQUIPMENT (Bulldozers; excavators; graders; loaders; caterpillar accessories)	38	[ ] PLUMBING/SANITATION EQUIPMENT/SUPPLY (Plumbing fixtures; pipes; toilets; elbows; ductwork)	45
[ ] HOBBY/CRAFT EQUIPMENT/SUPPLY (Silk flowers; glue; molds; Styrofoam forms; beads)	75	[ ] PREFABRICATED STRUCTURES/BUILDINGS (Prefabricated and portable buildings; sheds; greenhouses; log buildings; steel building dealers)	54
[ ] HOUSEWARES EQUIPMENT/SUPPLY (Bedding; linen; dishes; cutlery; tableware; glasses)	72	[ ] PROMOTIONAL ITEMS EQUIPMENT/SUPPLY (Trophies; crests; awards; ribbons; plaques)	99
[ ] INDUSTRIAL EQUIPMENT/SUPPLY (Pumps; compressors; pipes; hosing; tubing; bearings; valves; ropes; chains; cables; culverts; slings; winches, hoists, cranes; derricks)	39	[ ] PUBLICATIONS/BOOKS/MAPS/SUPPLY (Books; pamphlets; newspapers; periodicals; maps; Atlases; printing supplies)	76
[ ] INSTRUMENTS/SURVEYING EQUIPMENT/SUPPLY (Soil testing instruments; drafting; thermography units; surveying; mapping instruments)	66	[ ] RECREATIONAL VEHICLES (Snowmobiles; motorcycles; bicycles; motor homes)	23
[ ] JEWELLERY EQUIPMENT/SUPPLY (Necklaces; earrings; rings; bracelets)	99	[ ] RECREATIONAL VEHICLE EQUIPMENT/SUPPLY (Belts; tracks; seats; oil; spark plugs)	25
[ ] LANDSCAPING/AGRICULTURAL EQUIP/SUPPLY (Gardening implements; tools; mowers; seeds; manure; fertilizer; snowblower; topsoil; rakes)	37	[ ] ROAD CONSTRUCTION MATERIAL/SUPPLY (Culverts; sand; gravel; asphalt; aggregate)	56
[ ] LIGHTING EQUIPMENT/SUPPLY (Indoor & outdoor lighting; flashlights; lanterns; lamps; ballasts)	60	[ ] ROCK SAMPLES EQUIPMENT/SUPPLY (Rock samples; prospecting equipment; picks; pans)	66
[ ] LUGGAGE/PORTFOLIOS/BRIEFCASES SUPPLY (Luggage; portfolios; briefcases)	84	[ ] SECURITY & ALARM EQUIPMENT/SUPPLY (Alarms; locks; locksmithing devices)	63
[ ] LUMBER/PLYWOOD EQUIPMENT/SUPPLY (Lumber; wood flooring; logs; plywood; veneer)	55	[ ] SOLAR EQUIPMENT/SUPPLY (Panels; cells; storage batteries)	61
[ ] MARINE EQUIPMENT/SUPPLY (Marine hardware and hull items; GPS; life jackets; outboard motors)	20	[ ] SPECIAL INDUSTRY EQUIPMENT/SUPPLY (Tanning & Leather Working; sawmill machinery; laundry & dry cleaning; vending machines; material handling equipment; forklifts)	36
[ ] MARINE VESSELS (Boats; canoes; pontoons; floating docks)	19	[ ] TANKS: SEWAGE/WATER/FUEL EQUIP/SUPPLY (Septic tanks; holding tanks; utilidors)	54
[ ] MEDICAL/SURGICAL EQUIPMENT/SUPPLY (Equipment, supplies, apparatus and instruments used in diagnostic, surgical, therapeutic, scientific, and experimental procedures)	65	[ ] TEXTILES/LEATHER/FURS/FABRIC SUPPLY (Textiles; fabrics; yarn; notions; buttons; furs; leather)	83
[ ] METALWORKING EQUIPMENT/SUPPLY (Bars; rods; plate & steel sheets; structural shapes; metal fabrication; welding supplies)	34	[ ] TOILETRIES/PAPER EQUIPMENT/SUPPLY (Perfumes; shampoo; combs; hairbrush; toiletry paper products)	85
[ ] MILLWORK EQUIPMENT/SUPPLY (Windows; doors; frames; trusses; cabinets)	55	[ ] WATER PURIFICATION EQUIPMENT/SUPPLY (Water distillers; filters)	46
[ ] MOBILE HOMES/TRAILERS/HOUSES (Mobile trailers, houses)	54	[ ] WEAPONS/AMMUNITION EQUIP/SUPPLY (Guns; ammunition; accessories)	10
		[ ] WINDOW COVERINGS EQUIPMENT/SUPPLY (Drapes; blinds; curtains)	72

## APPENDIX B BIP REGISTRY – SERVICE CATEGORIES

**Services** - means all services and includes but is not limited to, the following: accounting, accommodations, transportation, rentals, insurance, permits, printing, fees and legal, architectural, engineering, consulting or custodial.

Categories to be listed for reference on the BIP Registry only, listing not required for application of BIP adjustment.

[ ] ACCOMODATIONS/ MEALS	[ ] COMPUTER INTERNET/ WEBPAGE
[ ] ADVERTISING	[ ] COMPUTER SOFTWARE/ DRAFTING
[ ] AIR CONDITIONING/ VENTILATION	[ ] COMPUTERS TRAINING
[ ] AIRCRAFT CHARTERS/ FLIGHTS	[ ] CONCRETE/ CEMENT WORK
[ ] AIRPORT GROUND	[ ] CONFERENCE PLANNING
[ ] ALTERNATIVE CUSTODY CENTRE	[ ] CONSULTING SERVICES – GENERAL
[ ] AMBULANCE SERVICES	[ ] CONVENIENCE STORE
[ ] ARCADES	[ ] CUSTODIAL CAMPGROUND
[ ] ARCHITECTURAL CONSULTING	[ ] CUSTOM PICTURE FRAMING
[ ] AUCTIONEERING	[ ] DENTAL SERVICES
[ ] AUDIO/ SOUND PRODUCTION/ REPRODUCTION	[ ] DESIGN/ GRAPHIC/ ARTWORK
[ ] AUTOMOTIVE CLEANING SERVICES	[ ] DIGITAL/ REMOTE SENSING
[ ] BANKING	[ ] DISPLAY SERVICES
[ ] BEAUTICIAN/ BARBER	[ ] DIVING & SALVAGE
[ ] BLASTING CONTRACTOR	[ ] DOCUMENT REPRODUCTION
[ ] BOARDING HOME	[ ] DREDGING SERVICES
[ ] BOAT/ WATER TOURS	[ ] DRILLING CONTRACTOR
[ ] BUILDING INSPECTION	[ ] DRY CLEANING & LAUNDRY
[ ] BUILDING MAINTENANCE	[ ] DRYWALL/ PLASTERING
[ ] BULK DRY TRUCKING (sand, gravel)	[ ] DUCTWORK CONTRACTOR
[ ] BULK LIQUID TRUCKING (water, sewer)	[ ] EARTHMOVING/ EXCAVATING/ BULLDOZING
[ ] BUS SERVICES	[ ] EAVSTROUGHING SERVICES
[ ] CABINET MAKING	[ ] EDUCATIONAL/ TRAINING
[ ] CARPENTRY	[ ] ELECTRICAL CONTRACTOR
[ ] CARTRIDGE RECYCLING	[ ] ELEVATOR INSTALLATION
[ ] CAULKING CONTRACTOR	[ ] EMBROIDERY SERVICES
[ ] CHILD CARE/ PROTECTION/ SHELTER	[ ] ENERGY MANAGEMENT
[ ] CHIMNEY/ DUCT CLEANING	[ ] ENGINEERING CONSULTING
[ ] CLEANING/ JANITORIAL	[ ] ENGRAVING SERVICE
[ ] COFFEE CATERING	[ ] ENTERTAINMENT
[ ] COLLECTION/ INVESTIGATION AGENCY	[ ] ENVIRONMENTAL/ ECOLOGICAL CONSULTING
[ ] COMMUNICATION/ TELECOMMUNICATION	[ ] FEES/ PAYMENTS

**APPENDIX B**  
**BIP REGISTRY – SERVICE CATEGORIES**

[ ] FENCE CONSTRUCTION	[ ] MAINTENANCE MANAGEMENT CONSULTING
[ ] FINANCIAL/ ACCOUNTING/ BOOKEEPING	[ ] MAP REVISION/ REPRODUCTION
[ ] FIRE EQUIPMENT TESTING	[ ] MARINE MOORING
[ ] FIRE SPRINKLER INSTALLATION	[ ] MARINE VESSEL CONSTRUCTION
[ ] FIRST AID TRAINING	[ ] MARKETING CONSULTING
[ ] FISHERIES/ WILDLIFE	[ ] MARTIAL ARTS TRAINING
[ ] FLOOR COVERING	[ ] MASONRY/ BRICKLAYING
[ ] FLYING SCHOOL	[ ] MATERIAL MANAGEMENT CONSULTING
[ ] FOOD CATERING	[ ] MECHANICAL CONTRACTOR
[ ] FOOD/ NUTRITION CONSULTING	[ ] MEDEVAC PERSONNEL
[ ] FORESTRY	[ ] MEDIATION/ ARBITRATION
[ ] FREIGHT/ CARGO/ MOVING	[ ] MEDICAL SERVICES (physician/ doctors)
[ ] FUEL DISTRIBUTION/ UTILITY SERVICES	[ ] MENTAL HEALTH
[ ] FUNERAL/ BEREAVEMENT	[ ] MICROGRAPHIC/ MICROFICHE
[ ] GAS SYSTEM CONTRACTOR	[ ] MINING/ PROSPECTING
[ ] GENERAL CONTRACTING	[ ] NEWSPAPER/ MAGAZINE/ SUBSCRIPTIONS
[ ] GLASS & GLAZING	[ ] NURSING CARE
[ ] HAZARDOUS WASTE DISPOSAL	[ ] OPTOMETRY/ OPHTHALMOLOGY
[ ] HEALTH & WELFARE	[ ] ORGANIZATIONAL/ DEVELOPMENT CONSULTING
[ ] HEATING CONTRACTOR	[ ] OUTFITTING
[ ] HIGHWAY MAINTENANCE	[ ] PACKAGING/ CRATING
[ ] HOLDING COMPANY	[ ] PAINTING/ DECORATING
[ ] HUMAN RESOURCE PLANNING/ CONSULTING	[ ] PAVING CONTRACTOR
[ ] IMAGE/ DATA SCANNING	[ ] PHARMACY/ DRUGSTORE
[ ] INSULATION CONTRACTOR	[ ] PHOTOGRAPHY/ PHOTOFINISHING
[ ] INSURANCE AGENCY	[ ] PILING CONTRACTOR
[ ] INTERIOR DESIGN CONSULTING	[ ] PLUMBING CONTRACTOR
[ ] LABOUR	[ ] PRINTING/ PRODUCTION
[ ] LAND/ REAL ESTATE DEVELOPMENT	[ ] PROJECT MANAGEMENT
[ ] LANDSCAPING/ AGRICULTURAL	[ ] PROPERTY APPRAISER
[ ] LEATHER/ TANNING	[ ] PROPERTY MANAGEMENT
[ ] LEGAL SERVICES	[ ] PUBLIC RELATIONS
[ ] LIQUOR STORE	[ ] QUALITY CONTROL CONSULTING
[ ] LOCAL COURIER/ DELIVERY	[ ] RADIO/ PHONE
[ ] LOCKSMITH	[ ] RADIO/ TELEVISION BROADCASTING

**APPENDIX B**  
**BIP REGISTRY – SERVICE CATEGORIES**

[ ] REAL ESTATE AGENCY	[ ] SOCIO-ECONOMIC CONSULTING
[ ] RECORD MANAGEMENT	[ ] SOLAR HEATING CONTRACTOR
[ ] RECREATIONAL SERVICES	[ ] STORAGE/ WAREHOUSING
[ ] RECYCLING/ SHREDDING	[ ] SURVEYING/ MAPPING/ DRAFTING
[ ] REFINISHING/ REUPHOLSTERING	[ ] TAILORING/ SEAMSTRESS
[ ] REFRIGERATION SERVICES	[ ] TAXI SERVICES
[ ] REMEDIATION SERVICES (ENVIRONMENTAL/ ENGINEERING CONSULTING)	[ ] TAXIDERMIST SERVICES
[ ] REMEDIATION SERVICES (HAZARDOUS SUBSTANCE REMOVAL, CLEANUP, DISPOSAL OPERATION SUPPORT)	[ ] TECHNICAL SERVICES
[ ] REMEDIATION SERVICES (NORTHERN CONTAMINATED SITE ENVIRONMENTAL CLEANUP WORK/ SERVICES)	[ ] TELEPHONE ANSWERING/ PAGING
[ ] RENOVATION SERVICES	[ ] THERAPEUTIC SERVICES
[ ] RENTAL & LEASING: APPLIANCES	[ ] TOURISM SERVICES
[ ] RENTAL & LEASING: COMMERCIAL SPACE	[ ] TOWING SERVICES
[ ] RENTAL & LEASING: ENTERTAINMENT	[ ] TRAINING SERVICES
[ ] RENTAL & LEASING: EQUIPMENT	[ ] TRANSLATION/ INTERPRETATION
[ ] RENTAL & LEASING: RESIDENTIAL SPACE	[ ] TRAVEL AGENCY SERVICES
[ ] RENTAL& LEASING: VEHICLES	[ ] UTILITY SERVICES
[ ] REPAIR & MAINTENANCE: APPLIANCES	[ ] VETERINARY SERVICES
[ ] REPAIR & MAINTENANCE: EQUIPMENT	[ ] VIDEO/ FILM/ MOVIE PRODUCTION
[ ] REPAIR & MAINTENANCE: VEHICLES/ ENGINES	[ ] WATER DISTILLER SERVICES
[ ] RESEARCH SERVICES	[ ] WATER TRANSPORTATION
[ ] RESTAURANT SERVICES	[ ] WATERPROOFING BUILDING
[ ] ROAD MAINTENANCE	[ ] WEATHER FORECASTING/ PREDICTION
[ ] ROAD TRANSPORTATION	[ ] WELDING CONTRACTOR
[ ] ROOFING/ SHINGLING	[ ] WILDERNESS SURVIVAL
[ ] SANDBLASTING	[ ] WOODSTOVE/ FIREPLACE INSTALLATION
[ ] SANITATION/ WASTE DISPOSAL	[ ] WORD/ DATA PROCESSING
[ ] SECRETARIAL/ CLERICAL	[ ] WRECKING/ DEMOLITION
[ ] SECURITY & ALARM	[ ] WRITING SERVICES
[ ] SERVING LEGAL DOCUMENTS	
[ ] SIDING CONTRACTOR	
[ ] SILVER/ GOLD PLATING	
[ ] SNOW REMOVAL	
[ ] SNOWMOBILE/ DOG TEAM TOURS	

## APPENDIX C

### BIP REGISTRY – CONSTRUCTION CATEGORIES

**Definition of Construction:** means a construction, reconstruction, demolition, repair or renovation of a building, structure or other civil engineering or architectural work and includes site preparation, excavation, drilling, seismic investigation, the supply of products and materials, the supply of equipment and machinery if they are included in and incidental to the construction, and the installation and repair of fixtures of a building, structure or other civil engineering or architectural work, but does not include professional consulting services related to the construction contract unless they are included in the procurement.

Categories to be listed for reference on the BIP Registry only, listing not required for application of BIP adjustment.

- AIRPORT/ RUNWAY CONSTRUCTION (GENERAL)
- BUILDING CONSTRUCTION (GENERAL)
- MARINE CONSTRUCTION
- ROAD CONSTRUCTION SERVICES

## **Appendix D - Share Register (not required for Sole Proprietor or Schedule 3 Business)**

Name of Business: \_\_\_\_\_  
(As it appears on NWT Corporate Registries – Proof of Registration)

**Note:** If the business has more than four shareholders, please make extra copies of this Appendix as required.

I certify that the shareholder(s) of this business is/are as follows:

<b>NAME OF ALL SHAREHOLDER(S)</b>	<b>COMPLETE ADDRESS OF ALL SHAREHOLDER(S)</b>	<b>NUMBER OF BENEFICIAL VOTING SHARES HELD (IN TERMS OF 100%)</b>
1.		
2.		
3.		
4.		

Additional sheet(s) attached  yes  no

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Printed Name

---

Signature

---

Current Date

---

Title

Director, Lawyer, Accountant or Other