



Medium Arts Project Grant Application Guide

2026

Government of
Northwest Territories

Table of Contents

| | |
|--|----|
| Overview..... | 4 |
| What activities this funding supports..... | 4 |
| Who can apply..... | 4 |
| What expenses this funding supports..... | 5 |
| Supported costs by art discipline..... | 6 |
| What expenses this funding does not support..... | 8 |
| Application process..... | 8 |
| How to apply..... | 8 |
| Required supporting documents..... | 9 |
| Deadlines..... | 9 |
| Application processing time and decisions..... | 10 |
| Funding payment..... | 10 |
| Funding conditions..... | 11 |
| Funding acknowledgement..... | 11 |
| Funding reporting..... | 11 |

Overview

The Government of the Northwest Territories' (GNWT) Medium Arts Project Grant provides \$5,001 - \$15,000 in funding for medium-scale arts projects and events to mid-career and established artists, craftspeople and arts/non-arts organizations.

This grant supports a wide range of arts activities, including creation, production, presentation, training, and artistic development in the following disciplines:

- Dance
- Theatre Arts
- Literary Arts
- Film and Media Arts
- Digital Arts
- Music and Sound
- Visual Arts
- Crafts (Traditional and Fine)
- Fashion
- Multidisciplinary Arts (projects that include multiple disciplines)
- Other

What activities this funding supports

- The completion and exhibition of medium-scale art projects by mid-career and established artists, craftspeople and arts and non-arts organizations.
- Artistic development through programming like workshops, training, mentorships, etc.
- The creative and artistic growth of NWT artists.

Who can apply

Individuals/groups must meet all of the following criteria:

- A resident of the NWT for at least 6 months prior to applying and are living in the NWT at the time of application.
- At least one funded Small Arts Project Grant projects completed and reported.

Organizations must meet all of the following criteria:

- Registered with NWT Corporate Registries, are in good standing and have a mandate to support the arts.
- Provide opportunities for education, creation, and exhibition for the arts in the NWT and are not receiving funding from either the Large Arts Project Fund or Arts Operating Fund.

Preference will be given to:

- Applications which use NWT resources and services in their projects.

What expenses this funding supports

Expenses that are **eligible** to receive funding include, but are not limited to:

- Artist fees to support the applicant and/or collaborators time spent working on the project
- Costs for raw materials and supplies required to produce the artwork
- Small tools and equipment
- Shipping
- NWT booking agent fees
- Rental fees for equipment
- Studio costs
- Fees related to contracting costs
- Up to 10% of a projects budget for administration
- Fees related to **artistic development** can include:
 - Professional instruction or courses in any of the program disciplines
 - Residencies
 - Workshops
 - Mentorship
- Travel for **artistic development** can include:
 - Flight, accommodation, ground transportation and baggage fees/shipping only.
 - Applicants travelling outside the NWT must make the case that expertise is not accessible within NWT.

- o Applicants to bring instructors into the NWT for projects such as workshops.

Supported costs by art discipline

| Discipline | Costs supported | Costs not supported |
|----------------------------|--|---|
| Dance, Theatre Arts | <ul style="list-style-type: none"> • Rentals and technical fees • Costume expenses • Applicant and collaborator artist fees • Travel costs for artistic development | <ul style="list-style-type: none"> • Marketing or distribution costs • Business set-up or operating costs • Major tools and equipment • Inventory |
| Literary Arts | <ul style="list-style-type: none"> • Proofreading, editing and review costs • Office expenses (e.g., paper, typing, photocopying, etc.) • Illustration and design costs • Applicant and collaborator artist fees • Travel costs for artistic development | <ul style="list-style-type: none"> • Marketing or distribution costs • Commercial printing costs • Commercial publishing projects (e.g., calendars) • Technical or research writing projects • Ghost writing (under another name) • Major tools and equipment |
| Film and Media Arts | <ul style="list-style-type: none"> • Pre-production, production and post-production costs for original creative films or video projects • Space and equipment rentals and technical fees • Artistic web and new media projects • Development of artistic sound content such as podcasts, audio dramas and installations • Applicant and collaborator artist fees • Travel costs for artistic development | <ul style="list-style-type: none"> • Marketing or distribution costs • Major tools and equipment • Travel for crew outside of the NWT |
| Music and Sound | <ul style="list-style-type: none"> • Studio recording costs • Travel costs to record in a studio • Fees for session musicians • Applicant and collaborator artist fees • Travel costs for artistic development | <ul style="list-style-type: none"> • Marketing or distribution costs • Promotional videos for musicians unless the applicant is a filmmaker or video artist • Purchase of equipment, musical instruments, etc. • Major tools and equipment |
| Discipline | Costs supported | Costs not supported |

| | | |
|---|--|---|
| <p>Visual Arts, Digital Arts</p> | <ul style="list-style-type: none"> • Art supplies • Studio costs for length of project • Framing costs for exhibition of artworks • Public art (e.g., murals, sculpture, outdoor installations) • Applicant and collaborator artist fees • One-time subscription to creative software for length of project • Travel costs for artistic development | <ul style="list-style-type: none"> • Marketing or distribution costs • Commercial printing costs (e.g., calendars, lithographs, postcards) • Major tools and equipment • Commercial photographic portrait projects (e.g., studio work) |
| <p>Fashion</p> | <ul style="list-style-type: none"> • Creation of traditional or contemporary designs • Art supplies and small tools (e.g., Beads, needles, threads, furs, stroud, fabric, etc.) • Studio rentals and technical fees • Applicant and collaborator artist fees • Travel costs for artistic development | <ul style="list-style-type: none"> • Marketing or distribution costs • Business set-up or operating costs • Major production equipment (e.g., sewing machines) • Purchasing more supplies than will be used in the project • Major tools and equipment |
| <p>Crafts (Traditional & Fine)</p> | <ul style="list-style-type: none"> • Creation of traditional or contemporary designs • Raw materials • Art supplies and small tools (e.g., Beads, needles, threads, furs, stroud, fabric, etc.) • Studio rentals and technical fees • Applicant and collaborator artist fees • Travel costs for artistic development | <ul style="list-style-type: none"> • Marketing or distribution costs • Business set-up or operating costs • Major production equipment (e.g., sewing machines) • Purchasing more supplies than will be used in the project • Major tools and equipment |
| <p>Multidisciplinary Arts, Other</p> | <ul style="list-style-type: none"> • Any costs supported in other disciplines • Travel costs for artistic development | <ul style="list-style-type: none"> • Any costs not supported in other disciplines • Major tools and equipment |

What expenses this funding does not support

Expenses that are **not eligible** to receive funding include:

- Major tools and equipment* (things that are not used up by the project)
- Projects meant for competitions like awards or contests.
- Third party online booking fees outside of NWT
- Inventory previously purchased with Government programming or before start of the project
- General (non-artistic) activities at receptions, carnivals, jamborees, festivals, or annual meetings.
- Living or operating expenses, such as rent or mortgage, wages, food, and utilities.
- GST, HST or PST on eligible expenses.

* Requests for funding for major equipment/tools such as electronics, music equipment, etc. should be applied for under the Arts Business Support Fund.

Application process

How to apply

- Once you have your project planned, fill out the [Medium Arts Projects Grant application form](#).
- Submit your completed application and supporting documents in one of the following ways:
 - Online:
 - o [Submit using Filedrop](#)
 - o Before submitting your application and supporting documents please read on [how to submit files using a secure file transfer email](#)
 - In person by appointment:
 - o Monday to Friday from 8:30 am to 5 pm
 - o In Yellowknife, appointments can be made by contacting ArtsFunding@gov.nt.ca or 867-767-9347 Ext. 71474.
 - o Outside Yellowknife, appointments can be made by contacting your [regional ITI Office](#).

- By email:
 - o ArtsFunding@gov.nt.ca
- By mail:
 - o Economic Diversification, Industry, Tourism and Investment, Government of the Northwest Territories, P.O. Box 1320, Yellowknife, NT X1A 2L9
- By fax:
 - o (867) 873-0101

Required supporting documents

Documents that must be included with applications are:

- Samples of work: these samples should demonstrate your abilities and relate to the project you are proposing. Only one of the following will be accepted:
 - o 1-2 sound/video clips of roughly five minutes or less
 - o 1-2 writing samples of five pages or less
 - o Up to 10 photographs that showcase your work
- Two signed letters of support
- Artistic resume or organization background
- Copies of quotes (NWT quotes are encouraged)

Do not include support materials that are not requested – they will not be considered.

Deadlines

- There are four deadlines per year, **February 28, May 31, August 31, and November 30.**
- Applications being submitted by email, mail or fax must be received by 12:00 am on the deadline date.
- Applications being submitted in person must be received by 5:00 pm on the deadline date:
 - o In Yellowknife: Economic Diversification office, 9th floor of the Scotia Centre
 - o Outside Yellowknife: to your [regional ITI Office](#).
 - o If the deadline falls on the weekend, applications must be delivered by 5:00 pm on the last weekday before the deadline date.
- Late applications will not be accepted.

If you have any questions and need advice in preparing your application, contact ArtsFunding@gov.nt.ca or 867-767-9347 Ext. 71474.

Application processing time and decisions

Applications are reviewed by an Arts Advisory Committee comprised of:

- The [NWT Arts Council](#), which is comprised of NWT artists and/or cultural workers,
- Staff from Industry, Tourism and Investment (ITI) regional offices.

The Arts Advisory Committee makes funding recommendations to the Assistant Deputy Minister, Economic Development, of Industry, Tourism and Investment for approval.

Applicants are notified of the results within **60 days** of the application deadline:

- If declined, applicants will be provided with feedback on their application and asked to apply again in the next intake.
- If approved, applicants will receive a grant agreement within **30 days** of receiving notice of approval.

All decisions are final; there is no appeal process.

Funding payment

Applicants approved for funding will receive a grant agreement that outlines the terms of funding, payment schedule and reporting requirements.

- Applicants must sign the agreement and send it back to artsfunding@gov.nt.ca within **30 days** of receiving the agreement.
- Applications must be approved before beginning the activity. Expenditures made prior to the date of application approval will not be considered.
- To receive the payment, an account with GNWT is required and be in good standing.
- Payment will be processed and sent to funding recipients within **14 to 30 days** of the GNWT receiving the signed grant agreement.

Funding conditions

Funding recipients must meet the following conditions:

- Funding must be used for the stated purposes in the approved application. If a situation arises where you cannot use the funds as proposed, contact artsfunding@gov.nt.ca.
- Any changes in part or in full of the grant agreement must be approved in writing by ITI prior to changes being made.
- Applicants must be in good standing with the GNWT and currently be a resident of the NWT.
- Applicants may only apply to this fund for one project at a time. A funded project must be completed and reported prior to re-applying for this fund.
- All overdue reporting must be submitted and approved prior to applying for new arts funding.

Funding acknowledgement

Funding recipients must credit the GNWT for financial support in any publicity prepared in relation to your activities, including electronic, print, or visual material.

Where the logo is unable to be use, the following message can be included on publicity related to the funded recipient's activities:

This project was made possible, in part, with funding from the Government of the Northwest Territories.

Funding reporting

Funding recipients must provide financial reporting within **60 days** of the completion of the project outlining how the funds have been used.

To complete required reporting:

- Fill in the 'Actual Costs' and 'Actual Revenues' fields in the budget section of your application.
- Complete the Arts Project Grant reporting survey either using the online or downloadable form from the GNWT website (link will be provided).