Northwest Territories Industry, Tourism and Investment

Community Tourism Infrastructure Contribution Program Application
SECTION A - COVER
Submit to your Regional Industry, Tourism and Investment Office

Organization Name:	
Description of organization:	
Project Title:	
Contact Name/Project Coordinator:	
Mailing Address:	
Telephone:	Fax: Email:

Brief Description of Program:

How much funding do you need to run your project?	How much are you requesting from the Community Tourism Infrastructure Fund?*
$ _____	$ _____

Checklist. For your application to be complete, please provide:
- ❑ Section A (Cover)
- ❑ Section B (Proposal)
- ❑ Section C (Budget)
- ❑ Letter of support from community government office

I acknowledge that the information contained in this application is being collected in accordance with the GNWT's obligations under the *Access to Information and Protection of Privacy Act*. I understand that should my application for funds be approved, the information contained in this application will be disclosed in an Annual Report produced by the Department of Industry, Tourism and Investment. The Annual Report will include the names of approved businesses, including trade names; the total amount of financial assistance provided; the name of the communities in which businesses are located; and/or the locations of the head offices. I further acknowledge that the Department of Industry, Tourism and Investment may publish aggregate job creation, income, expenditure and other benefits statistics, based in part on information in this application.

I declare that all of the information provided in this application is true and correct to the best of my knowledge, and I hereby consent to the reasonable use and disclosure of this information by the Government of the Northwest Territories and its agents for the purposed outlined above.

DATE:
Name (Printed):
Signature:

New Directions for a Spectacular Future

Community Tourism Infrastructure Contribution Program
B - PROPOSAL

DESCRIBE THE PROJECT

Project Title: _____

Please provide an overall summary description of the project:

_____

_____

_____

_____

1. **How does the project align with the community tourism plan? If there is no community tourism plan, is there support from the community? (Please attach support letter from community government).**

_____

_____

_____

_____

2. **How does the project provide positive tourism benefits to the community and surrounding area.**

_____

_____

_____

_____

New Directions for a Spectacular Future

3. **How will this project support the increased attractiveness to visitors of your community?**

_____

_____

_____

_____

4. **How will this project create partnerships between the community government and the local tourism private sector?**

_____

_____

_____

_____

5. **How does the project benefit community residents and contribute to the local economy?**

_____

_____

_____

_____

New Directions for a Spectacular Future

6. **What milestones in your project must be reached in order for the project to be a success? Please provide timelines.**

_____

_____

_____

_____

_____

7. **Evaluation: How will you determine the success of you project – what are the measurable objectives and how will you report the progress of your project?**

_____

_____

_____

_____

_____

8. **Project Start-Date:**_____ **End-Date:**_____

9. **Groups/Organizations involved: <u>List supporting partners and their roles</u>:**

Who?   *Role in Project:*

_____   _____

_____   _____

_____   _____

_____   _____

_____   _____

New Directions for a Spectacular Future

Community Tourism Infrastructure Contribution Program
C - BUDGET

BUDGET (use extra paper/forms if needed)	CTIC Program Funding	Other Funding Sources	Explanation: describe all costs, where applicable.
Project Title(s):			
Materials	$	$	**Comments:** please specify the kinds of materials your are buying or will be producing as part of your project
	$	$	
	$	$	
A. Total Material and Supply Costs:	$	$	
Contracting Costs	$	$	**Comments:** please specify the programming & contracting costs for your project.
	$	$	
	$	$	
B. Total Programming and Contracting	$	$	
Consulting Costs	$	$	**Comments:** please specify the consulting/planning costs for your project.
	$	$	
C. Total Consulting/Planning Costs	$	$	
Other	$	$	**Comments**: please specify any "other" costs for your project.
	$	$	
D. Total Other Costs	$	$	
E. TOTAL Funding Needed **A+B+C+D=E**	$	$	

New Directions for a Spectacular Future