

Artist Travel and Touring Fund – Grading Rubric

Artistic Merit 40%	5 - Excellent	4 - Very Good	3 - Good	2 - Fair	1 - Poor
Artistic Practice	The applicant has an established practice with a history of presenting work to a relevant audience.	The applicant has an active practice with a history of presenting work to a relevant audience.	The applicant has an emerging practice with a history of presenting work to a relevant audience.	It is unclear whether the applicant has an active practice or history of presenting work to a relevant audience.	The applicant has no active practice nor any history of presenting work to a relevant audience.
Applicant Skill	Applicant and collaborators have the skills necessary to complete the project at a very high level of quality for the goals of the proposal.	Applicant and collaborators have the skills necessary to complete the project at a good level of quality for the goals of the proposal.	Applicant and collaborators have the skills necessary to complete the project at an adequate level of quality for the goals of the proposal.	It is unclear whether the applicant and collaborators have the skills necessary to complete the goals of the proposal.	Applicant and collaborators do not have the skills necessary to complete the project for the goals of the proposal.
Relevance	The proposed project is highly relevant and appropriate to the applicant's practice, career stage, and community/geographical context.	The proposed project is very relevant and appropriate to the applicant's practice, career stage, and community/geographical context.	The proposed project is relevant and appropriate to the applicant's practice, career stage, and community/geographical context.	It is unclear whether the proposed project is relevant and appropriate to the applicant's practice, career stage, and community/geographical context.	The proposed project is not relevant and not appropriate to the applicant's practice, career stage, and community/geographical context.

Impact 40%	5 - Excellent	4 - Very Good	3 - Good	2 - Fair	1 - Poor
Development Potential	The project is certain to develop, expand, or advance the career of the artist.	The project is likely to develop, expand, or advance the career of the artist.	The project has the potential to develop, expand, or advance the career of the artist.	It is unclear how the project would develop, expand, or advance the career of the artist.	The project is unlikely to develop, expand, or advance the career of the artist.
Audience Impact	The proposal precisely identifies the communities, audiences and/or participants for whom the work is intended.	The application clearly identifies the communities, audiences and/or participants for whom the work is intended.	The application identifies the communities, audiences and/or participants for whom the work is intended.	It is unclear who are the communities, audiences and/or participants for whom the work is intended.	The application does not identify the communities, audiences and/or participants for whom the work is intended.
Sector Benefit	The applicant clearly demonstrates that the proposal will provide significant and visible benefits to their sector or artistic community.	The applicant clearly demonstrates that the project will provide benefits to the sector or community.	The applicant demonstrates that the project will provide some benefits to the sector or community.	It is unclear whether the project will provide benefits to the sector or community.	The project does not provide appropriate benefits to the sector or community.

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Feasibility 20%	5 - Excellent	4 - Very Good	3 - Good	2 - Fair	1 - Poor
Applicant Readiness	Supporting materials demonstrate that the applicant and key collaborators have excellent readiness and capacity to fulfill their roles on the project.	Supporting materials demonstrate that the applicant and key collaborators have strong readiness and capacity to fulfill their roles on the project.	Supporting materials demonstrate that the applicant and key collaborators have adequate readiness and capacity to fulfill their roles on the project.	It is unclear from the supporting materials whether the applicant and key collaborators have the readiness or capacity to fulfill their roles on the project.	Supporting materials demonstrate that the applicant and key collaborators do not have the readiness or capacity to fulfill their roles on the project.
Project Planning	The project plan is clear, detailed, and realistic , and includes ample time and resources for each phase, including application process.	The project plan is clear and realistic and sets aside enough time and resources for each phase, including the application process.	The project plan is realistic and sets aside adequate time and resources for each phase, including the application process.	The project plan is unclear . It is unclear whether it includes adequate time and resources.	The project plan is unrealistic , and/or does not set aside enough time and resources for each phase.
Budget	Projected fees and expenses are clearly explained and justified by project plan and support materials .	Projected fees and expenses are clearly explained and justified by project plan .	Projected fees and expenses are explained and justified by project plan .	Projected fees and other expenses are not clearly explained and/or not justified by project plan .	Projected fees and other expenses are not explained or justified .