

Arts Operating Fund – Grading Rubric

Artistic Merit 50%	5 - Excellent	4 - Very Good	3 - Good	2 - Fair	1 - Poor
Artistic Mission	The organization's artistic mission is clear and original , and relevant to the artistic community and geographical region which it serves.	The organization's artistic mission is clear and relevant to the community or region and artistic practices it serves.	The organization's artistic mission is relevant to the community or region and artistic practices it serves.	It is unclear whether the organization's mission is relevant to the artistic practices it serves.	The mission is not clear and/or relevant to the community or region and artistic practices it serves.
Artistic Leadership	The organization has experienced full-time staff who are solely tasked with developing programming and curating the artistic output of the organization.	The organization has experienced part-time or seasonal staff who are solely tasked with developing programming and curating the artistic output of the organization.	The organization has part time or seasonal staff who are solely tasked with developing programming and curating the artistic output of the organization.	The organization has staff who are tasked with developing programming and curating the artistic output of the organization.	The organization has no staff who are tasked with developing programming and curating the artistic output of the organization.
Artistic Rationale	All the artistic programming and activities of the organization clearly and meaningfully align with its mission and fit the capacity of the artistic staff.	All the artistic programming and activities of the organization align with its mission and fit the capacity of the artistic staff.	Most of the programming and activities of the organization align with its mission and fit the capacity of the artistic staff.	Some of the programming and activities of the organization align with its mission and stretch or exceed the capacity of the artistic staff.	The artistic programming and activities of the organization do not align with its mission and/or do not fit the capacity of the artistic staff.
Execution	The organization's programming is highly developed and well administered .	The organization's programming is reasonably well administered .	The organization's programming is adequately administered .	It is unclear whether the organization's programming is developed or adequately administered.	The organization's programming is not developed nor adequately administered.
Artistic Support	The organization's activities clearly demonstrate history of and capacity to develop or advance the artistic practices of its members.	The organization's activities clearly demonstrate capacity to develop or advance the artistic practices of its members.	The organization's activities demonstrate capacity to develop or advance the artistic practices of its members.	It is unclear whether the organization's activities develop or advance the artistic practices of its members.	The organization's activities do not demonstrate history of or capacity to develop or advance the artistic practices of its members.
Creative Activity	The organization's programming includes ample points of creative activity with NWT artists and collaborators.	The organization's programming and activities include some points of creative activity with NWT artists and collaborators.	The organization's programming and activities include limited points of creative activity with NWT artists and collaborators.	It is unclear whether the organization's programming has any creative activity with NWT artists and collaborators.	The organization's programming includes no creative activity with NWT artists and collaborators.

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Impact 30%	5 - Excellent	4 - Very Good	3 - Good	2 - Fair	1 - Poor
Membership	The organization has a membership that reflects the scope of its mission and activity. It has an active strategy to promote member-recruitment and outreach .	The organization has a membership that reflects the scope of its mission and activity and engages in some recruitment activities on a yearly basis.	The organization has a membership that reflects the scope of its mission and activity.	It is unclear whether the organization has a membership that reflects the scope of its mission and activity.	The organization does not have membership that reflects the scope of its mission and activity.
Board Representation	The board is comprised of members who represent the relevant artistic practice(s) or discipline(s) , the sector , and the broader artistic community .	The board is comprised of members who represent the relevant artistic practice(s) or discipline(s) and the sector .	The board is comprised of members who represent the relevant artistic practice(s) or discipline(s) .	It is unclear whether the board is comprised of members who represent the relevant artistic practice or discipline(s).	The board is not comprised of members who represent the relevant artistic practice or discipline(s).
Community Inclusion	The organization precisely identifies the communities, audiences and participants for whom their activities are intended.	The organization clearly identifies the communities, audiences and participants for whom their activities are intended.	The organization identifies the communities, audiences and participants for whom their activities are intended.	It is unclear who are the artistic communities, audiences and/or participants for whom the activities are intended.	The organization does not identify the communities, audiences and participants for whom their activities are intended.
Community Impact	The organization demonstrates clear and detailed understanding of the cultural and socio-economic impact that their activities have upon the artistic communities, locations and sector in which the work takes place.	The organization demonstrates strong understanding of the cultural and socio-economic impact that their activities have upon the artistic communities, locations and sector in which the work takes place.	The organization demonstrates adequate understanding of the cultural and socio-economic impact that their activities have upon the artistic communities, locations and sector in which the work takes place.	It is unclear whether the organization understands the cultural and socio-economic impact that their activities will have upon the artistic communities, locations and sector in which the work takes place.	The organization demonstrates no understanding of the cultural and socio-economic impact that their activities have upon the artistic communities, locations and sector in which the work takes place.
Sector Engagement	The organization's activities include ample points of contact with relevant communities, organizations, and collaborators.	The organization's activities include some points of contact with relevant communities, organizations and collaborators.	The organization's activities include limited points of contact with relevant communities, organizations and collaborators.	It is unclear whether the organization's activities include contact with relevant communities, organizations and collaborators.	The organization's activities include no points of contact with relevant communities, organizations and collaborators.
Cultural Knowledge	The organization or key collaborators bring extensive and appropriate cultural knowledge to their artistic roles in the project.	The organization or key collaborators bring strong and appropriate cultural knowledge to their artistic roles in the project.	The organization or key collaborators bring appropriate cultural knowledge to their artistic roles in the project.	It is unclear whether the organization and key collaborators bring appropriate cultural knowledge to their artistic roles in the project.	The organization and key collaborators do not appear to bring appropriate cultural knowledge to their artistic roles in the project.

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Feasibility 20%	5 - Excellent	4 - Very Good	3 - Good	2 - Fair	1 - Poor
Organizational Readiness	Supporting materials demonstrate that the applicant and key collaborators have excellent business skills, readiness and capacity to deliver its strategy.	Supporting materials demonstrate that the applicant and key collaborators have strong business skills, readiness and capacity to deliver its strategy.	Supporting materials demonstrate that the applicant and key collaborators have adequate business skills , readiness and capacity to deliver its strategy.	It is unclear from the supporting materials whether the applicant and key collaborators have the business skills, readiness or capacity to deliver its strategy.	Supporting materials demonstrate that the applicant and key collaborators do not have the business skills , readiness or capacity to deliver its strategy.
Working Conditions	The organization has a detailed, realistic and well-reasoned strategy for board development, human resources and governance.	The organization has a realistic strategy for board development, human resources and governance.	The organization has a strategy for board development, human resources and governance.	It is unclear whether the organization has a strategy for board development, human resources and governance.	The organization does not have a strategy for board development, human resources and governance.
Budget	Financial documentation is detailed, clear and demonstrates historic and ongoing strong financial management.	Financial documentation is complete, clear and substantiates costs of implementing annual and strategic plan.	Financial documentation is complete, clear.	Financial documentation is complete but lacks clarity.	Financial documentation is incomplete and/or contains problems.
Revenue Sources	Applicant has secured multiple sources of grants/contributed revenue, earned revenue and/or sponsorship outside of the ITI Arts Funding program.	Applicant has secured at least one and applied for multiple sources of grants/contributed revenue, earned revenue and/or sponsorship outside of the ITI Arts Funding program.	Applicant has identified and applied for multiple sources of grants/contributed revenue, earned revenue and/or sponsorship outside of the ITI Arts Funding program.	It is unclear whether the applicant has identified, applied for or secured any other sources of grants/contributed revenue, earned revenue and/or sponsorship outside of the ITI Arts Funding program.	Applicant has no plan to identify or access funding outside the ITI Arts Funding program.
Strategic Planning	The organization has a time-specific and professional strategic plan which interprets how it will deliver its mission and mandate.	The organization has a professional strategic plan which interprets how it will deliver its mission and mandate.	The organization has a current strategic plan which interprets how it will deliver its mission and mandate.	The organization has an expired strategic plan which interprets how it will deliver its mission and mandate.	The organization does not have a strategic plan which interprets how it will deliver its mission and mandate.
Annual Plan	The annual plan is clear, detailed, and realistic , and includes ample time and resources for proposed activities, including application processes.	The annual plan is clear and realistic and sets aside enough time and resources for proposed activities, including the application processes.	The annual plan is realistic and sets aside adequate time and resources for proposed activities, including the application processes.	The annual plan is unclear . It is unclear whether it includes adequate time and resources.	The annual plan is unrealistic , and/or does not set aside enough time and resources for proposed activities.