



INTERPRETIVE BULLETIN IB-8

Application of BIP to Design Build Requests for Proposals

This Interpretive Bulletin Number 8 is issued pursuant to the Business Incentive Policy 63.02

WHEREAS:

There should be consistency in the manner in which the BIP is interpreted and applied with regard to Design Build Requests for Proposals (RFPs).

THEREFORE:

The Senior Management Committee interprets the BIP and directs:

When issuing Design Build RFPs and evaluating proposals, both Interpretive Bulletins Number 4 and Number 7 shall be utilized as follows:

- a. Proponents will be instructed to respond to the rating criteria established in the “Application of BIP to Requests for Proposals - Proposal Rating Schedule” (Appendix IB7- A from Interpretive Bulletin Number 7).
- b. Design/Consulting Services shall be adjusted as indicated in Interpretive Bulletin Number 7 on a points basis with points determined for each proponent on the Proposal Rating Schedule and will receive a weighting typically 60% to 70% of the overall score. Proponents must provide a breakdown of the Local and NWT Content for design/consulting services as directed by the contract authority as required in the RFP.
- c. Proponents will be instructed to complete and submit the “Substantiation of BIP Bid Adjustments” (Appendix IB4-B from Interpretive Bulletin Number 4) for the total construction cost. The cost for design/consulting services should not be included on this form.
- d. The Bid Adjustment will be applied to the construction cost component of the proposals up to the maximum \$500,000 allowable under the policy and a point



weighting (typically 30% to 40% of overall score) will be applied to the construction costs on a prorated basis.

- e. The weighted points score for the Bid-Adjusted construction cost and the proposal-rating schedule will be added together to obtain the total score for each proponent.