

Application for an Amendment to a Tourism Operator Licence under the *Tourism Act*

Note: Should the Licence Administrator determine that the requested amendment constitutes a significant amendment to the current licence, you will be responsible to pay the prescribed fee, payable by cash, credit card, cheque or money order to the Government of the Northwest Territories. All applications for a significant amendment to any of the terms and conditions of a licence must follow the consultation process outlined in the *Tourism Act* and *Tourism Regulations*.

Instructions/Checklist

- Ensure that you are familiar with the *Tourism Act* and Regulations for details of amending a licence.
- Ensure that each section is completed and that all information is clearly printed or typed.
- Ensure the application is signed and dated.

Licence # _____

Expiry Date: _____

Applicant Information

Name of Company:

Name of Owner:

Mailing Address:

Phone:

Fax:

Email:

Website:

Trade Name(s):

Location of NWT business office:

Please describe the changes you wish to make to the current licence. You may attach supporting documentation which explains the reasons for requesting the amendment and the capacity of your operation to provide the amended services:

Note:

Please be aware that under the Tourism Regulations, if you or your employees have been convicted of an offence under any law of Canada respecting the use or possession of firearms, or governing fish, wildlife, the environment, or a species at risk within the last five (5) years, your licence may not be issued by the Licence Administrator. If you become aware of any such convictions, you must inform the Licence Administrator immediately.

The Licence Administrator may request additional information upon receipt of this application. The Licence Administrator reserves the right to reject any application for reasons of insufficient or incomplete information.

Should any of the above information change, licence holders are required to notify the Licence Administrator within sixty (60) days of the change. Changes to activities, areas of operation and/or terms and conditions of the licence require an application and may involve a consultation process and additional fees.

Confidentiality: This information is being collected under the authority of the *Tourism Act* and will be used only for the purpose of licensing, enforcement, consultation, research, statistical and marketing purposes. Data will be collected and used in accordance with the GNWT's obligations under the *NWT Access to Information and Protection of Privacy Act*.

I, _____ director, officer or authorized representative of
Name

_____,
Name of business stated on licence

understand that the foregoing information is being collected under the authority of the *Tourism Act* and is subject to the *NWT Access to Information and Protection of Privacy Act*.

I declare that all of the information provided on this Tourism Operator Licence Amendment Application is true and correct to the best of my knowledge, and I acknowledge and agree that falsification of information is considered grounds for refusal, suspension, or cancellation of my licence.

I hereby consent to the reasonable use and disclosure of this information by the Government of the Northwest Territories and its agents for the purposes of licensing, enforcement, consultation, research and statistical purposes, as well as for the marketing of tourism in the Northwest Territories to the public at large.

Date (YY/MM/DD)

Signature of Applicant or authorized representative