



Community Tourism Infrastructure Contribution Program Expressions of Interest Application

SECTION A - COVER

Submit to your regional Industry, Tourism and Investment office

Select Region:

Organization Name:		
Description of organization:		
Project Title:		
Contact Name/Project Coordinator:		
Mailing Address:		
Telephone:	Fax:	Email:
Brief Project Description:		
How much funding do you need to run your project? \$ _____	How much are you requesting from the Community Tourism Infrastructure Fund?*	
<p>Checklist. For your expression of interest application to be complete, please provide:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Section A (Cover) <input type="checkbox"/> Section B (Proposal) <input type="checkbox"/> Section C (Budget) <input type="checkbox"/> Letter of support from community government office 		
<p><small>I acknowledge that the information contained in this application is being collected in accordance with the GNWT's obligations under the <i>Access to Information and Protection of Privacy Act</i>. I understand that should my application for funds be approved, the information contained in this application will be disclosed in an Annual Report produced by the Department of Industry, Tourism and Investment. The Annual Report will include the names of approved businesses, including trade names; the total amount of financial assistance provided; the name of the communities in which businesses are located; and/or the locations of the head offices. I further acknowledge that the Department of Industry, Tourism and Investment may publish aggregate job creation, income, expenditure and other benefits statistics, based in part on information in this application.</small></p> <p><small>I declare that all of the information provided in this application is true and correct to the best of my knowledge, and I hereby consent to the reasonable use and disclosure of this information by the Government of the Northwest Territories and its agents for the purposes outlined above.</small></p>		
DATE:		
Name (Printed):		
Signature:		

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SECTION B – PROPOSAL

Project Title: _____

1. Please provide an overall summary description of the project.

2. How does the project align with the community tourism plan? If there is no community tourism plan, is there support from the community? (Please attach support letter from community government).

3. How does the project provide positive tourism benefits to the community and surrounding area?

4. How will this project encourage people to visit and stay longer in the community or surrounding area?

5. How will this project create partnerships between the community government, non-government community groups and/or the local tourism private sector?

6. How does the project benefit community residents and contribute to the local economy?

7. What milestones in your project must be reached in order for the project to be a success? Please provide timelines.

8. Describe how the project maintenance and operation costs will be funded after the project has been constructed?

9. Evaluation: How will the success of the project be determined? What are the measurable objectives and how will you report on the progress of your project?

10. Project Start-Date: _____ End-Date: _____

11. Groups/Organizations involved (list supporting partners and their roles):

<i>Who?</i>	<i>Role in Project:</i>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Community Tourism Infrastructure Contribution Program
SECTION C - BUDGET**

BUDGET (use extra paper/forms if needed)	CTIC Program Funding	Other Funding Sources	Explanation: describe all costs, where applicable.
Project Title(s):			
Material and Supply Costs			Comments: please specify the kinds of materials you are buying or will be producing as part of your project
	\$	\$	
	\$	\$	
A. Subtotal Material and Supply Costs:	\$	\$	
Contracting Costs			Comments: please specify the programming & contracting costs for your project.
	\$	\$	
	\$	\$	
B. Subtotal Programming and Contracting	\$	\$	
Programming costs			Comments: please specify the consulting/planning costs for your project.
	\$	\$	
	\$	\$	
C. Subtotal Consulting/Planning Costs	\$	\$	
Other			Comments: please specify any other costs for your project.
	\$	\$	
D. Subtotal Other Costs	\$	\$	
E. TOTAL Funding Needed A+B+C+D=E	\$	\$	