Quick Reference Guide

**Toolbar Menu Tabs:**
The Navigation toolbar is open by default. Click on other menu tabs to review other Tools and Search functions for various tenure types:
- Mineral Claims
- Mineral Leases
- Prospecting Permits
- Coal Exploration Licenses

**Global Search:**
The global search tool will find results for geographic place names, NTS map sheet names, and most fields in all mineral tenure layers. All results will be listed to the left of the map. Select one of the results to automatically zoom to that location. Press (located below the search results) to open the results in a table view below the map window.

**Toolbar Buttons:**
Use these buttons to perform specific tasks to move around in the map window, explore data, and mark up the map for printing. See Sections 1.3 to 1.10 in the user manual for a description of each individual toolbar button. Hold the mouse over a button to see the tooltip that describes its function.

**Information Window (Left):**
By default this window contains some key information about the Mineral Tenure Map Viewer.

This window can be toggled on/off to add space for the map window.

These tabs control what you see in the Information Window. You will want to toggle between map layers and legend view frequently.

**Quick Information:**
Single click on any mineral tenure polygon to open a concise description.

**Map Window:**
Dynamic map includes base mapping layers, real-time display of MTS (Mineral Tenure) information and land-use reference data layers that may influence mineral tenure decisions.

Layers can be toggled on/off as required with the Map Layers tab.

**Navigation Shortcuts:**
Single click zoom in/out and bookmark map extents.

**Quick Information:**
Single click zoom in/out and bookmark map extents.

**Toggle Toolbar:**
Toggles the toolbar on/off to leave more space for the map window.
**Quick Reference Guide**

**Managing Map Layers:**

**Map Layers:**
Use the Map Layers tab to customize the layers that are visible in the map window.

Use check boxes to toggle visibility of individual map layers or groups of layers. (Lighter fonts refer to layers that automatically become visible at other map scales.)

Press + and - to expand or collapse map layers or grouped layers.

**Show / Hide Legend:**
Click here to show the Map Legend symbols or click again to return to Map Layers.

- **Mineral Tenure Information**
  - Active Mineral Claims
  - Active Mineral Leases
  - Active Prospecting Permits
  - Active Coal Exploration Licenses
  - Oil and Gas Rights
  - Exploration Licence
  - Former Permits

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**Index of Tools by Toolbar Menu:**

**Navigation:** Refer to user manual Section 1.5

**Location and Measurement Tools:** Refer to user manual Section 1.6

**Map Mark-up Tools:** Refer to user manual Section 1.7

**Mineral Tenure Search Tools:** Refer to user manual Sections 1.8 to 1.11

Note: Similar buttons exist on each of the 4 Mineral Tenure toolbars, however the Search / Select functions are customized to each specific data type. Follow, directions provided to the left of the map window. Once specific tenure polygons are selected, tabular information can be viewed and exported.

- Mineral Claims
- Mineral Leases
- Prospecting Permits
- Coal Exploration Licenses

Advanced Search (by map layer) allows users to search for data in any of the available map layers. (For example: Oil and Gas, Land Withdrawals, or Aboriginal and Inuit Owner Lands.) Refer to Section 1.12.